G. R. S. IX-5]

Previous references

File No. 13-21

Serial Nos. 1

19 .

Later references:

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. 1

Part B for July 21.

SUBJECT.

statistics of University graduates employed in the State every year.

G. R. S. III—1] 191 .

GENERAL AND REVENUE SECRETARIAT.

(Edg)

NOTES.

File No. 13 – 21

FILE HEADING.

Statistics of University graduates employed in the State every year

From

The Registrar, Mysore University,

No. 2606 Dated 1st September 1920. Received

Diary No. 279	Enclos.	Spare Copies.	Serial No.

BRIEF ABSTRACT OF LETTER.

Requests that arrangements may be made for furnishing to the University an annual Statement in the form suggested of the University graduates employed in the Several departments of Govt; as the need for such statistics is very frequently felt.

NOTES AND ORDERS.

It is ascertained that at present no returns are being received in the Secretariat in regard to the appointments made in the several departments. Quarterly Statements of exemptions under the clerkship rules framed, are being received from the Heads of Depts in pursuance of G.O. No. 1962-2011/Edg 249-17-1 dated 11th April 1918. The Ex-

x pages 31 & 32, Supplement to the Manual of Secretariat Standing orders.

NOTES—First Sheet.

WD 1232—GPB—20,000—18-11-18

(8) 3

B. R. S. III-2]

General and Revenue Secretariat. | E.A.G File No. of 19 20

Serial No.

Branch is obtaining the Statistics of appointments given to the members of backward communities during each calendar year, in the form prescribed in G.O. no. 1069-1118/E.A.G 247 dated 25th Sept 1918. Subject for orders.

x flag 'K'

8A
6/9/20

The proper way for the University to obtain info^n about the future of its alumni is by periodically publishing a notice, in the newspapers, to them requesting intimation of their employment, present addresses, &c.

The prescribing of a special statement applicable to all offices & Depts is an extravagant & wasteful method of arranging for info^n relating to the employment of a comparatively few persons.

There are far more offices in Mysore than there are graduates newly appointed in a year. The labour & cost of preparation of 'nil' returns will be disproportionately large in comparison with returns of actual appointments. And then there is the task of Consolidation of returns of all subordinate offices in each stage of the official hierarchy.

If an intimation by the appointing Officer is considered necessary, the better

NOTE—Contn. sheet.

279 / 3

G. R. S. III-2.

General and Revenue Secretariat. | File No. of 19

Serial No.

would be to require a copy of the order of first appointment in Service of every graduate to be sent direct to the Registrar by the appointing office; simultaneously with the issue of the copy to the Candidate.

As regards probable numbers to be employed in the immediate future, no safe estimate can, I believe, possible Rough approximations may be made by the Registrar himself from the experience of the last two years, for which figures have been furnished to him and of the next year or two. To some extent, at present, it has to be recognised that more graduates are not appointed, because more are not available & as work has to be got through, the next best Candidates are accepted though non-graduates.

I should be glad to discuss this with the RS & A

17/9/20

Cheerio

10/9/20.

Draft sub^d as directed

28/9/21

Cheerio

Issue

29/9

To the Regr, Mysore Universy. No 578 & 29.9.1920

Suggests for adoption two forms, one for intimating first appointment and for Completing the first Course of Graduates & States that the Universd. approves these forms

NOTE—Contn. sheet.

5

4

G. R. S. III-2]

General and Revenue Secretariat. | Edg File No. of 1920.

Serial No.

Letter no. 4883 dated 24th oct. 1920, from the Registrar, Mysore University, proposing certain modifications in the forms suggested for the Collection of Statistics of the University graduates in Service and stating that it would be convenient if the Statistics are consolidated by the Heads of Depts once a year and furnished to the University in the month of May or June.

If approved, the modified forms may be sent to the Heads of Depts with instructions to fill them up and forward them direct to the Univ. Subd for orders.

SH
28/10/20

I have spoken to the Registrar since the Secs the inconvenience involved in his additions and agrees to the statements & proposals made in this office letter to him.

Draft accdgly

Bon
31/10

Subd with a draft—

SH
2/11/20

I have further discussed the Draft letter forms with the Regr.

Their issue may be authorised

Bon
2/11/20

Chf Secy

NOTE—Contn. sheet.

D 279

6

5

G. R. S. 12]

General and Revenue Secretariat. | File No. of 191 .

Serial No.

7533
30.6.21.

I don't whether all this
may necessary, would
serve much use. But if the
requisition of the Univ. should be
complied with, the draft
below the form may be
approved

Sd

2nd Member
Dewan

24/6/21

Dy
25/6

N. is intended when complete
information about his graduates in his
University. Please draft calendar his
names & graduates with their occu-
pations are entered. The Heads &
Depts may be asked to furnish his
required information. Instructions
should be issued from Govt. in
this behalf & appointment &c. Draft proceedings
a statement showing the
year by his Heads & Depts showing
his names & graduates & employed
Others his ~~Comp~~ appts required.
Under this proceedings form, his information
will not be complete as his ~~graduates~~ Subsequent
careers & progress ~~his~~ graduates is not communicated
to his University.

Sd
30/6.

NOTE—Contn. sheet.

Issues
Remarks

Sd
1/7.

GPIS—70,000—17-12-20

D. 431

I

R. S. III-2]

General and Revenue Secretariat.

Statement of graduates employed in the several Depts of the State for the information of the Un

Ety. File No. 13 . of 1921

Serial No.

DEWAN'S OFFICE.
Recd. on JUL 21 1921
Reg. No. 456.

Sent with a revised draft and a revised form.

81
21/7/21

Chairman
and Members
Dewan

Bm
21/7.

Lee
21/7
Bm

appd
Mahi
19/7

by Bm
21/7

Lee
22.7.21

Bm
23/7

by

To the Heads of Depts & Secys to Govt.
No 568-568 dy 25-7-21.

Directs the several Heads of Depts and offices to furnish direct to the Registrar of the Mysore University every year information regarding graduates employed in their offices.

To the Registrar, Mysore University
No 569 dy 25-7-21.

Forwards a copy of the above for information

To the Superdt, Govt Printing & Stationery
No 570 dy 25-7-21.

Forwards a copy of the above for printing & supplying the forms to the Heads of Depts and offices, 15 copies of the order & of the form being sent immediately as 1st instalment

Lee
20.7.21

NOTE—Contn. sheet.

pleas see

SA
26/7/21

D No. 279 GEN. & REV. SECRETARIAT VIII E. AUDIT. 2E SEP 1920

No. 2606

Office of the Mysore University,

Dated Mysore, September 1, 1920.

From

V. SUBRAHMANYA IYER, Esq., B.A.,
Offg. Registrar, Mysore University,
Mysore.

To

C.S. Balasundaram Iyer, Esq., B.A.,
Chief Secretary to the Government of
His Highness the Maharaja of Mysore,
Bangalore.

Sir,

I am directed to state that the need is very frequently felt for statistics showing the number of University graduates, employed every year in the several departments of the Government and of the probable number that may be employed in them in the immediate future. I am to request, therefore, that Government may be moved either to direct the Efficiency Audit Branch to collect them every year for the University or to instruct all the Departments kindly to furnish the figures direct to the University, before the 1st of July every year, necessary printed forms being supplied to them.

The form in which the figures are required is indicated overleaf.

I have the honour to be,
Sir,
Your most obedient servant,

V. Subrahmanya Iyer

YVN

Offg. Registrar

6

Statement of Graduates employed in the State in the year.....

Name of Department.	Number of Mysore University graduates.	Number of other University graduates employed.	Probable number required next year.	Remarks, if any, on the number of Science or Technical Graduates employed or required or on other points.

No: 578 dt 29.9.20.
E.A.G

To

The Registrar,
Mysore University,
MYSORE.

Sir,

With reference to your letter No.2606 dated 1st September 1920, requesting statistics showing the number of University Graduates employed every year in the several departments of Government and of the probable number that may be employed ~~in them~~ in the immediate future, I am directed to state that the prescribing of a special statement for this purpose applicable to all offices and Departments appears unnecessary and that the collection of such information in the Efficiency Audit Branch would appear to - - involve avoidable waste of effort. I am to add that if the object of the University is to maintain accurate information in regard to the employment of its graduates in the service, the more appropriate course would appear to be, to obtain from each officer at the time of appointing a graduate newly, information as to the candidate's year ~~and subject~~ of passing and the nature of the appointment conferred on him. If necessary in addition to ~~the~~ getting ~~of the~~ information for the future, a similar information for all graduates already in service may also be arranged to be furnished direct to the University by each Head of office in respect of the graduates employed in his office or as executive subordinates attached to his jurisdiction. In this view, I am to suggest the following two forms for adoption respectively for intimation of first appointments and for completing the first

first census of graduates. If the University ~~approves~~ agrees, these forms will be issued to the several Heads of offices with instructions to fill them up and forward them direct to the University.

The object of the above proposals is to avoid the labour and cost of preparing, compiling and re-compiling statistics relating to a few persons in a number of offices forming the hierarchy of each Department. It is assumed also that once a complete census of graduates already in Government service is taken, the University will make arrangements in direct communication with them to keep their lists up-to-date.

As regards the requirements of the immediate future, the only satisfactory method will be to project them in the light of statistics collected under the above method for 3 or 4 years.

I have &c.,

Chief Secretary to Government.

No. 6683 Office of the Mysore University,

Dated Mysore, October 22, 1920.

From

V. SUBRAHMANYA IYER, Esq., B.A.,
Offg. Registrar, Mysore University,
Mysore.

To

C.S. BALASUNDARAM IYER, ESQ., B.A.,
Chief Secretary to the Government of
His Highness the Maharaja of Mysore,
BANGALORE.

SIR,

With reference to your letter No. 578/E.A.G. dated the 29th September 1920 regarding the statistics showing the number of University graduates in service at present and the number employed in the several departments of Government each year, I am directed to state that form/II kindly suggested by you answers the purposes of the University well, but that form No. 1 requires some slight modification, so that the names of graduates that retire or go elsewhere on transfer or die may also be included. Another column No. 9 may be added to indicate the date of retirement or death. It may be convenient for Heads of Departments if form I is furnished by them, consolidated once a year. The heading may also be slightly modified as in the enclosed draft.

I have the honour to be,

Sir,

Your most obedient servant,

V. Subrahmanya Iyer

YVN.

Offg. Registrar.

Form I.

INTIMATION OF APPOINTMENT, RETIREMENT, TRANSFER TO OTHER DEPARTMENTS OR DEATH OF GRADUATES.

Department:	Office	Name of Graduate.	Degree of Degrees taken.	University from which graduated	Year of passing	Designation of appointment.	Monthly salary.	Names of graduates retired or transferred	Names of graduates who died.	Dates of retirement Transfer or Death.	Remarks.
1	2	3	4	5	6	7	8	9	10	11	12

Form II.

Census of Graduates in Mysore Government Service.

Department	Office	Name of graduate	Degree or Degrees taken.	University from which graduated.	Year of passing	Designation of present appointment.	Monthly salary.
1	2	3	4	5	6	7	8

Note-- (1) In case of candidates with more than one degree state in column 6 the year in which each degree was taken
(2) In case of candidates with degrees from more than one University state in column 5 each University.

(3) The Head of each office will kindly see that this form is filled up by each graduate in his office or employed as executive subordinate under him and send the forms for all the graduates serving under him to the Registrar before the 31st December 1920.

S.O.G.

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GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE

GENERAL AND REVENUE SECRETARIAT

No. E.A. 508-568
13-21-1

Dated, Bangalore 25th July 1921.

Graduates employed in the several Departments.

Prescribes an annual return of-------

From

K.Matthan, Esq., B.A.,
Offg. *Chief Secretary to the Government of His Highness the Maharaja of Mysore.*

To

The Heads of Departments and
Secretaries to Government.

Sir,

The Mysore University desire to maintain accurate information in regard to graduates employed in the several Departments of Government. In order to enable the University to collect the required information and maintain the same up-to-date, the accompanying form has been suggested for adoption. I am directed to request that you will kindly arrange to furnish direct to the Registrar of the Mysore University, in the form suggested, every year before the end of July, information in respect of the - - - graduates employed in your office and also issue necessary instructions to the Heads of Offices under your control to similarly supply direct to the Registrar, the information in respect of the graduates employed in their offices or in the executive posts within their jurisdiction.

I have the honour to be,

Sir,

Your most obedient servant,

K. Matthan

Offg. Chief Secretary to Government.

Press
Please print and supply the several number of legend and unsigned Copies.

For Chief Secretary to Govt.

Statement of graduates employed in the Department as it stood on the 30th June 192

Department.	Office.	Name of graduate.	Degree or degrees taken.	University from which graduated.	Year of passing	Designation of appointment.	Monthly salary.
1	2	3	4	5	6	7	8

Note.--In case of candidates with more than one degree, state in column 6 the year in which each degree was taken.

(2) In case of candidates with degrees from more than one University state in column 5 each University.

(3) This form should be filled and posted ~~kk~~ to the Registrar every year before the end of July.

S-6 G.

G.R.S. 27]

GENERAL AND REVENUE SECRETARIAT.

(Continuation sheet draft form.)

Sd. By Mr. A.V.R

At P.B. 2 17½

No. 508-568 dt 25-7-21

E.A. 13-21-1 11

Gs

The Hon'ble Secy to Govt.

Sir,

The Mysore University desires to maintain accurate information in regard to graduates employed in the Secretariat departments of Govt. In order to enable the University to collect the required information and maintain the same up to date, the accompanying form has been suggested for adoption. I am directed to request that you will kindly arrange to furnish direct to the Registrar of the Mysore University, in the form suggested, every year before the end of July, information in respect of the graduates employed in your office and also issue necessary instructions to the Heads of offices under your Control to similarly supply direct to the Registrar, the information in

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respect of the graduates employed in his Majesty's
Offices or in the executive posts within
their jurisdiction.

Chancellor

Chief Secretary's Office

E.A. 589

Copy with compliments to the
Registrar, Supreme Court, for his
information reference to his letter No. 4683 dated
24th Oct 1920.

B.O.

Chief Secretary's Office

E.A. 510

Copy of the above is forwarded
with compliments to the Supdt of
Stationery for information and guidance.

Copies of the form to all offices
on receipt of 15 blank copies
of the statement required
Next month the Q-G, & all
Offices & this office

B.O.

for Chief Secretary

W14491-GPB 10,000—25-1-19

Statement of graduates employed in the ..... department as it stood on the 30th of June 192.

19

~~Information of appointment of a graduate.~~

Department. 1	Office. 2	Name of graduate 3(a)	3(b) Degree or Diploma taken 4	University from which graduated. 4 5	Year of passing 5 6	Designation of appointment. 6 7	Monthly salary. 7 8

Note.--In case of candidates with more than one degree state in Column 3 & 4 the year in which each degree was taken.

(2) In case of candidates with degrees from more than one University state in Column 4 & 5 each University.

This form should be filled up and posted to the Registrar every 30 years before the end of July.

~~Simultaneously with the issue of an order sanctioning the appointment of a graduate or batch of graduates by any officer.~~